

REF ID: A6478

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CONFIDENTIAL

23 JUN 1955

MEMORANDUM TO :

25X1A6a

FROM : Director of Logistics

SUBJECT : Delegation of Authority

1. You are hereby authorized and empowered to execute as Contracting Officer, a contract with [REDACTED] for the [REDACTED] [REDACTED].

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2. This authorization is not to exceed \$7,500.00, chargeable to Allotment No. 5-7519-30-001. Of the above amount, \$6,006.68 is the contract price with [REDACTED]. The balance of \$1,493.32 is authorized as a contingency to cover any possible change of orders necessary during the progress of the work. These are 1955 Fiscal Year funds and shall be obligated by 30 June 1955.

3. The Real Estate and Construction Division will approve the contract before signature, all contract changes and requests for payments, and will perform final inspection and acceptance of the work prior to final payment.

4. As Contracting Officer, you are delegated the authority for the general supervision and correlation of this work during its progress. Close supervision to be performed by [REDACTED], Consulting Engineer.

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OL/RE&C/[REDACTED] (22 June 1955)

Distribution:

Orig. & 1 - Addressee

Chrono - 1

Project - 1

D/E - 1

Delegation File/OL

ORH - 2

Signer

CONFIDENTIAL

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MEMORANDUM FOR: [REDACTED]

25X1A6a

FROM : Director of Logistics

SUBJECT : Delegation of Authority

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1. You are hereby authorized and empowered to execute, as Contracting Officer, a contract in the amount of \$14,866.00 with [REDACTED], for installation of air-conditioning units and electrical work at Building [REDACTED].

25X1A6a

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2. This authorization is not to exceed \$16,000.00 and is effective immediately. This amount is payable from Allotment No. 5-7929-30. These are Fiscal Year 1955 funds and should be obligated before 30 June 1955.

3. The Real Estate and Construction Division will furnish supervision, coordination of all contract changes, requests for payment, and approvals from the Office of General Counsel.

JAMES A. GARRISON

25X1A9a OL/RE&C, [REDACTED] /jms (26 May 1955)

Distribution:

Orig. & 1 - Addressee

RE&C - 2

D/L [REDACTED]

Signer's - 1

Delegation File/OL

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